



# ***Operator's Manual Supplement***

## ***Access Manager Users Guide***

Original Instructions  
First Edition  
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# Introduction

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## Important

Read, understand and obey the safety rules and operating instructions in the Operator's manual that is appropriate for your machine. Only trained and authorized personnel shall be permitted to operate this machine. This manual should be considered a permanent part of your machine and should remain with the machine at all times. If you have any questions, contact us.

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## Access Manager System

Access Manager is an equipment mounted keypad that works with Genie® Lift Connect™ to allow only authorized users to power up the equipment.

## Functional Overview

A machine with Access Manager installed is enabled for use by all operators until an administrator assigns an operator(s) code to the machine via the Lift Connect portal.

Once an operator(s) code is assigned then the machine is locked out for use until an operator checks in with a valid code.

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# Operating Instructions

## Machine Operator Authorization

### RFID Card Scanning

An RFID Card is scanned by touching the card to the front face of the keypad.

### Key Code Entry

A code is entered by pressing the corresponding numbered keys and pressing the green check button when done.

**Checked In:** An operator has entered their keypad code or scanned their RFID card resulting in the Green LED turning on. That operator's time on the machine is now being logged.

**Note:** Operators not authorized to use the machine will receive audible and visual alerts that check in is required. Contact the machine owner or job site forman or supervisor.

**Checked Out:** The checked in operator enters their keypad code or scans their RFID card resulting in the Green LED turning off. That operator's time is no longer being logged on the machine.

**Note:** Machine operator's must check out when the machine is not in use to prevent unauthorized use of the machine.

## LED Indicators

The following LED functions occur when a code is entered, or RFID card scanned:

**Power (Amber):** Indicates power to the keypad.

- On when the keypad is awake, the keypad wakes when the machine is powered up.
- Off when the keypad is sleeping.

**Person Access (Green):** Indicates that an operator is either checked in or checked out.

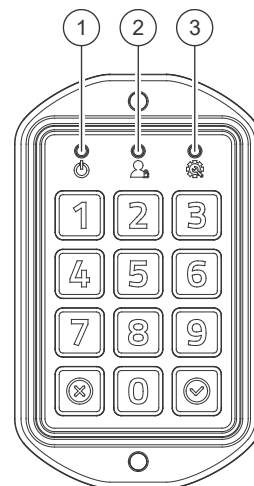
- On when operator is successfully checked-in and keypad is awake.
- Off when no operator is checked-in.
- Blinking when number is pressed to visually show a key was pressed.
- Blinking when user is being validated.

**Maintenance / Error (Red):**

- Blinks once when Red X button is pressed.
- Blinks once on an invalid user.
- Blinks 2 times if it cannot communicate with the M7.
- Blinks 3 times when user hits the 17th digit as you cannot have a code that long.

**OTA Software Update:**

- All 3 LEDs blink.



- 1 Power, amber
- 2 Person access, green
- 3 Maintenance, red

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